



**DEPARTMENT OF COMMUNITY AND
GOVERNMENT SERVICES (CGS)**

**PUBLIC FIRE SAFETY AWARENESS
CONTRIBUTION POLICY**

POLICY STATEMENT

The Government of Nunavut (GN) under the authority of the *Financial Administration Act* may provide financial awards to schools as incentives for participation in the *Public Fire Safety Awareness and Prevention Program*. It is anticipated that the GN will receive long-term benefits by reducing fire losses.

PRINCIPLES

This policy is based on the following principles:

- The GN in support of the Nunavut Fire Protection Strategy recognizes that both the Department of Community Government and Services and the Department of Education takes a direct role in delivering Fire Safety Education to our students.
- The GN is committed to reducing fire losses by supporting programs that creates fire awareness and hazard recognition among our youth.
- Fire Safety programs and activities contribute to the well-being and enhances the quality of life of Nunavummiut.
- The GN is committed to Inuit Qaujimajatuqangit principles of Piliriqatigiinni/ikajuqtiigiinni (working together for a common cause) and Qanuqtuurniq (being innovative and resourceful).
- In accordance with Pinasuaqtavut values, it is important to recognize the value of teaching and learning at all levels and from all sources: elders, families, youth, schools and community learning centres.
- In accordance with Pinasuaqtavut values, programs and services which are fair, understandable, easy to access and encourage public participation and create accountability should be supported and encouraged.

SCOPE

This policy applies to all Nunavut schools participating in the fire safety education contest sponsored by the Office of the Fire Marshal as part of the *Public Fire Safety Awareness and Prevention Program* during the Annual Fire Prevention Week promotion.



DEFINITIONS

Contribution – A conditional transfer payment made to a recipient for whom the government will not receive any goods or services. Contribution payments are conditional on performance or achievement and are subject to audit or other reporting requirements.

Transfer Payment – Any expenditure in the form of a transfer, action or service or goods made to or on behalf of another party. These contributions are conditional and subject to reporting requirements.

Community – A body of people living in the same locality and governed by a municipal corporation incorporated under the *Hamlets, Act* the cities *Towns and Act*, or recognized as a settlement under the *Settlements Act*.

Audited Financial Statement – A financial statement prepared by an accountant registered under either the *Certified General Accountants Act* (Nunavut), or the *Institute of Chartered Accountants Act* (Nunavut).

AUTHORITY AND ACCOUNTABILITY

1. Deputy Minister

The Deputy Minister of CGS:

- (a) is responsible for the administration of all provisions pursuant to this policy.
- (b) may approve contributions subject to the condition outlined in this policy.
- (c) may, through a letter of instruction, delegate to the Fire Marshal, authority to approve contributions specified by this policy.
- (d) measures the achievement of the program, compared to the expectations.

2. Fire Marshal

The Fire Marshal:

- (a) may administer, review and approve funding under this policy;
- (b) measure the achievements of the proposals compared to the



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expectations;

- (c) is responsible for selecting members of the judging committee

PROVISIONS

Eligibility

Eligibility for this policy is restricted to elementary, middle and high schools across Nunavut. Award winning contributions payments are conditional on student participation.

Financial Conditions

The financial conditions, as contained in Schedule 1 shall apply to the *Financial Incentive Awards Contribution* payments administered under the *Public Fire Safety Awareness and Prevention Program*.

FINANCIAL RESOURCES

Financial resources required under this policy are conditional on approval and on the availability of the Office of the Fire Marshal's Fire Strategy budget.

PREROGATIVE OF CABINET

Nothing in this policy shall, in any way be construed to limit the prerogative of the Cabinet to make decisions or take action respecting the *Public Fire Safety Awareness and Prevention Program*.

SUNSET CLAUSE

This policy will be in effect from the date of signature until December 31, 2010.

Paul Okalik, Premier



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SCHEDULE 1

**Public Fire Safety Awareness and Prevention Program
Financial Incentive Awards Contribution Policy**

Purpose: Provide contributions to winning schools that participate in the selected activities related to the National Fire Prevention Week contests. Contests are to promote public awareness on fire prevention targeting especially students but also involving Educational staff and family's members.

Eligibility: All elementary, middle and high schools throughout Nunavut. Winning schools are determined by a judging committee established by the Fire Marshal.

Review: Department of Community & Government Services Office of the Fire Marshal in collaboration with the Finance Section are accountable for reviewing yearly the contributions amounts based on available budget funding.

Supporting Data: A completed contest program description is provided by the Department of Community & Government Services Office of the Fire Marshal. Description includes annual theme, objectives, suggested activities for families and communities, contest activities for students per grades, submission process, schools monetary prizes and individual material prizes, timelines, judging committee and criteria.

Assistance from the Department of Education is provided for circulation of information. Winners will be announced through a news release.

Amount: The maximum amount for monetary prizes is \$ 7000. Distribution, throughout Nunavut, is as follows: four 1st prizes of \$1000, four 2nd prizes of \$500 and four 3rd prizes of \$250.

Method of payment: Contributions are allocated in a lump sum to the "Student Activity Program" of each winning school.

Accountability: An audited financial statement will not be required, provided the department is satisfied with year-ends reports and financial statements.

Term: This program is administrated on an annual basis, with a reporting period from April 1, to March 31 of each fiscal year.