



## **POLICY STATEMENT**

The Government of Nunavut (GN) under the authority of the *Financial Administration Act* may provide assistance to Nunavut Community Fire Departments to develop, deliver and maintain competent and efficient fire protection and prevention services. Those services aim at a reduction of fire losses (property and life).

## **PRINCIPLES**

This policy is based on the following principles:

- The GN, in support of the Nunavut Fire Protection Strategy, shall make every effort to provide adequate assistance and technical support to communities, which are delegated the administration and delivery of programs and services.
- The GN is committed to abide to the *Fire Prevention Act* regulations and reducing fire losses by integrating Fire Protection with development of strong Fire Departments in Communities.
- The GN is committed to Inuit Qaujimagatunqangit principles of Piliriqatigiinni/ Ikajuqtigiinni (working together for a common cause) and Pilimmaksarniq/ Pijariuqsarniq (development of skills through practice, effort and action).
- In accordance with Pinasuaqtavut values, self-reliance will be supported by building on our strengths, respecting and highlighting the unique elements of our residents and our communities. Building the capacity of communities will strengthen Nunavut.
- In accordance with Pinasuaqtavut values, it is important to recognize the value of teaching and learning at all levels and from all sources.

## **SCOPE**

This policy applies to all Nunavut Community Fire Departments that direct their effort to the enhancement of fire protection and prevention services with the ultimate goal of reducing the incidence of fire losses. As well as, the Municipal Training Organization for delivery of fire training courses to members of Nunavut Community Fire Departments.



## DEFINITIONS

Contribution – A conditional transfer payment made to a recipient for whom the government will not receive any goods or services. Contribution payments are conditional on performance or achievement and are subject to audit or other reporting requirements.

Transfer Payment – Any expenditure in the form of a transfer, action or service or goods made to or on behalf of another party. These contributions are conditional and subject to reporting requirements.

Community – A body of people living in the same locality and governed by a municipal corporation incorporated under the *Hamlets, Act* the cities *Towns and Act*, or recognized as a settlement under the *Settlements Act*.

## AUTHORITY AND ACCOUNTABILITY

### 1. Minister

The Minister of CGS:

- (a) is accountable to the Cabinet for the implementation of this policy;
- (b) table annually in the Legislative Assembly a summary report for all contributions awarded by the Office of the Fire Marshal. The report will include the amount of each contribution, the type of initiative being supported, and the name of the community benefiting from the funding.

### 2. Deputy Minister

The Deputy Minister of CGS:

- (a) is responsible for the administration of all contributions pursuant to this policy;
- (b) may approve contributions subject to the condition outlined in this policy;
- (c) may, through a letter of instruction, delegate equivalent authority to the Fire Marshal.



3. Fire Marshal

The Fire Marshal:

- (a) may administer, review and approve funding under this policy;
- (b) with assistance from the Finance division of CGS, measure the achievements of the proposals compared to the expectations indicated by the recipient(s).

**PROVISIONS**

1. Eligibility

- a) Eligibility for this policy is restricted to the Nunavut Community Fire Departments and the Municipal Training Organization, for training purposes.
- b) Goods and services are restricted to items identified by the Office of the Fire Marshal as a necessary part of a fire department inventory and services required to provide an acceptable level of emergency fire responses to a community.
  - i. Services are restricted to emergency repair of fire trucks, community fire alerting systems and breathing air compressor, storage and recharge systems.
  - ii. Goods are the following:
    - firefighter protective clothing;
    - self contained breathing apparatus and spare cylinders;
    - breathing air compressors, air storage and recharging systems;
    - portable generators;
    - rescue and entry equipment which includes electric or gasoline powered saws, ventilation fans, ladders axes, pike poles, wrecking bars, ladders, lifelines, hand held and portable lights;
    - fire hose, fire hose wrenches, double and single fire hose adaptors, portable water storage tanks, fifty gallons of Class A foam;
    - fire nozzles and adapters;
    - a portable gasoline powered fire pump, and:
    - other related equipment approved by the Fire Marshal to support fire fighting.



- c) Fire Training Courses delivered by the Municipal Training Organization (MTO) to members of Nunavut Community Fire Departments.
  - i. The MTO, in cooperation with the OFM, will conduct fire fighting courses using a combination of OFM regional staff and contracted instructors where required. This training will be identified in conjunction with the OFM Fire Training Officer and delivered in accordance with an agreed upon estimated budget and delivery schedule.

## 2. Application

- a) The Office of the Fire Marshal shall send out forms to be completed by each Community Fire Department each Fall on the status of their equipment. Allocation of new equipment will be on a priority needs basis.
- b) The Office of the Fire Marshal shall negotiate a training schedule with the Municipal Training Organization (MTO) and MTO shall provide full cost details.

## 3. Financial Conditions

- (a) All provisions contained in the *Financial Administration Act* and the Government of Nunavut's *Financial Administration Manual* shall apply to the financial administration of all contributions issued by the Office of the Fire Marshal.
- (b) Prior to issuing payment, the recipient(s) of a contribution shall sign a Contribution Agreement, which contains the maximum amount that will be contributed, goals and objectives for the proposal, guidelines for allowable expenditures, completion timeline and reporting and accounting requirements.
- (c) Contributions exceeding \$25,000 annually must be paid in installments, based on the terms of the Contribution Agreement.
- (d) Where full financial accounting or reporting requirements are not submitted, the recipient(s) will not be considered for further funding until required financial statement indicating the contribution was expended according to their proposal is received, or the amount unaccounted for is repaid.
- (e) The recipient(s) of a contribution must provide an accounting of expenditures within 60 days of the end of the project or the GN's fiscal year.



- (f) The recipient(s) will repay any surplus proposal funds or unaccounted project expenditures to the GN within 30 days of the delivery of the required financial reports.
- (g) Funding in one fiscal year does not guarantee funding in subsequent years.
- (h) Funding levels for this contribution program are subject to annual OFM funding.

### **FINANCIAL RESOURCES**

Financial resources required under this policy are conditional on yearly approval by the Legislative Assembly of the Contribution Budget, and the availability of funds.

### **PREROGATIVE OF CABINET**

Nothing in this policy shall, in any way be construed to limit the prerogative of the Cabinet to make decisions or take action respecting the provisions of the Policy.

### **SUNSET CLAUSE**

This policy to extend will be in effect from the date of signature until March 31, 2012